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INC -35

(AGILE)

AGILE

Application For Goods And Service Tax Identification Number (GSTIN), Employees State Insurance Corporation (ESIC) Plus Employees Provident Fund Organisation (EPFO).

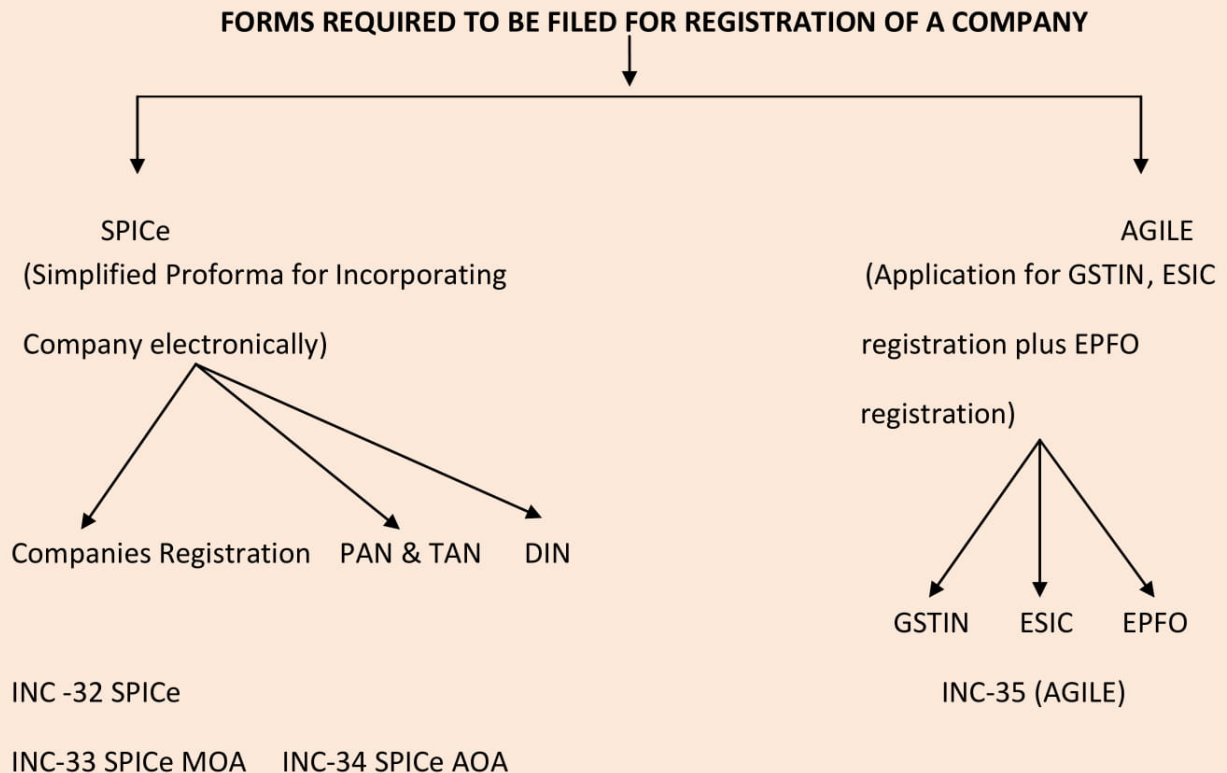
INTRODUCTION

The Ministry of Corporate Affairs has vide notification dated 01.04.2019 amended the existing Companies (Incorporation) Rules, 2014 by introducing Companies (Incorporation) Third Amendment Rules, 2019.

PURPOSE

The purpose of this Notification is to provide for inclusion of details of Goods and Service Tax Identification Number (GSTIN), Employees State Insurance Corporation (ESIC) registration number and Employees Provident Fund Organisation (EPFO) registration number in every application for incorporation of a new company.

The notification does not apply to existing companies.



The application for incorporation of a company under Rule 38 shall be accompanied by e-form AGILE (INC 35) containing an application for registration of the following numbers, namely.

- (a) GSTIN with effect from 31st March, 2019
- (b) EPFO with effect from 8th April, 2019
- (c) ESIC with effect from 15th April, 2019.

Employees Provident Fund Organisation (EPFO)

The following points need to be noted:

- All entities having more than 20 employees.
- Registration can also be obtained voluntarily.
- It is obligatory that employees drawing less than Rs 15,000/-per month to become members of the EPF.
- Employees whose salary is more than Rs15,000/- can also become members and make PF contributions with the consent of the employers.

Employees State Insurance Corporation (ESIC)

The following points need to be noted:

- ESI is must for entities employing 20 or more persons.
- ESI contribution is required to be made for employees earning less than 21,000/- per month.

FORM-INC 35 required the following details to be furnished

- Reasons for obtaining Registration
- Whether establishment is on Lease and from which date to which date
- Nature of possession of premises
- Proof of principal place of business
- Whether building/premises is owned or hire. If hired ,or there is a changed in the name of unit/ownership
- Option for composition
- Nature of business carried out
- Details of the goods supplied by the business
- Details of the services supplied by the business
- Details of Directors/Primary Owners/Office Bearers
- Attachments:
 - Proof of principal place of business
 - Proof of appointment of authorized signatory

(Either of the following documents can be attached- Letter of Authorization /Copy of Resolution passed by BoD / Managing Committee and Acceptance Letter)

- Specimen signature
- To be digitally signed by director (who has signed the Spice Form).